

October 2022

**RE: Parents' Consultation Evening Thursday 17<sup>th</sup> November 2022**

Dear Parents and Carers,

I write to give you more information about our upcoming Parents' Consultation Evening. As you know, we have just had Key Assessment 1 and students' grades will soon be available on our online portal Improve.

If you have not already, now is an excellent opportunity to sign up to Improve, which provides daily attendance overviews and a record of each student's pastoral journey at Dixons Sixth Form. In order to log on, please ask your son or daughter for their D6A number (on their lanyard) and register using the link to Improve which is on our website.

This year, we've taken the decision to hold Parents' Consultation evening over the phone, to enable us to reach as many families as possible.

To prepare for the event, please talk to your son or daughter about their current progress following Key Assessment 1 and their plans for after they finish college. It's a good idea to remind yourself of our college calendar to think about key events that students have coming up.

Teachers and tutors will be making contact with you during the evening of 17<sup>th</sup> November. To allow staff to plan their time carefully, appointments will be made between the hours of 4:15pm and 8pm. Should you have existing commitments, please make your son or daughter aware of these as members of staff will be communicating directly with them to schedule the phone appointments. Please also be aware the appointments are strictly five minutes in duration. This is to support contact with as many parents and carers as possible.

Yours Sincerely,



Rose Woollard  
Assistant Principal, Progress

